

MINUTES
DIXON REGIONAL WATERSHED
JOINT POWERS AUTHORITY (JPA)
SEPTEMBER 25, 2024

1. Call to Order

The Regular Board Meeting of the Dixon Regional Watershed Joint Powers Authority was called to order by Chairman Bird at 6:00 p.m. at the Dixon Resource Conservation District Office Conference Room, 1170 N. Lincoln Street, Dixon, California, on September 25, 2024.

Present: Steve Bird (Mayor), City of Dixon - Voting
 Eric Schene, Dixon Resource Conservation District – Voting
 Daniel Jones Alt., Dixon Resource Conservation District - Voting
 Kevin Simonis, Reclamation District 2068 – Voting
 Gene Robben, Maine Prairie Water District – Voting
 Mort Triplett, Maine Prairie Water District - Voting
 Pat Negroni, At-Large Member - Voting

Absent: Spencer Bei, Dixon Resource Conservation District
 Jim Ernest, City of Dixon
 Dale Crossley, Reclamation District 2068

Member Agencies Staff: Kelly Huff, Dixon Resource Conservation District
 Joanna Yac, Dixon Resource Conservation District
 Meda Benefield, Maine Prairie Water District

2. Public Comments – None

3. Approval of Agenda

There was no discussion on this item.

A motion was made by Director Schene, seconded by Director Robben, to approve the agenda. The motion passed as follows:

Ayes:	Bird, Schene, Jones, Simonis, Robben, Triplett, Negroni
Nays:	None
Abstain:	None
Absent:	Bei, Ernest, Crossley

4. Consent Calendar (ACTION)

- a. Approval of JPA Board Meeting Minutes for June 26, 2024
- b. Approval of JPA Financial Committee Meeting July 03, 2024
- c. Fund 062, Department 9620, General and Administration – Review budget and approve claims **July 4, 2024** through **September 25, 2024**.
- d. Fund 063, Division 9631, Lateral 1 Operation and Maintenance – Review budget, no claims.
- e. Biennial Notice for 2024 Conflict of Interest Code – Review and file Notice for 2024

A motion was made by Director Robben, seconded by Director Jones, to approve the consent calendar (4a-4e). The motion passed as follows:

Ayes: Bird, Schene, Jones, Simonis, Robben, Triplett, Negroni
Nays: None
Abstain: None
Absent: Bei, Ernest, Crossley

5. Presentations - None

6. Old Business – None

7. New Business

- a. Fiscal Year 2024/25 Budget Adjustment – Review and consider budget adjustment and payment of invoice for Fund 064, **Division 9641, Project Development Fund - (ACTION) by Supermajority**

Ms. Huff reported that in Fiscal Year 23/24 the JPA voted to allocate \$65,624 of the 064 budget to reimburse the City of Dixon for a portion of their cost-share with SCWA for the West Yost Engineering Services. In FY 23/24 only \$26,281.15 was invoiced to JPA leaving \$29,342.85 not spent. In order to spend the remaining \$29,342.85 a FY 24-25 budget adjustment for fund 064 is needed to allocate that money to engineering services to be able to reimburse the City of Dixon for West Yost work.

The board agreed to approve the budget adjustment and pay the related City invoice.

A motion was made by Director Robben, seconded by Director Schene, to approve the proposed budget adjustments and payment of related invoice. The motion passed as follows:

Ayes: Bird, Schene, Jones, Simonis, Robben, Triplett, Negroni
Nays: None
Abstain: None
Absent: Bei, Ernest, Crossley

b. Consider Future Board Meeting Date(s) (ACTION)

Ms. Huff reported that the JPA consistently meets in January and June and as needed for the remainder of the year. Due to the November and December meeting conflicting with Holidays, the meetings need to be rescheduled or canceled. Unless the member agencies would like to hold a meeting in October specifically to hear a presentation from the proposed development, "the Harvest at Dixon", staff recommends that the next meeting be held in January.

Chairman Bird mentioned he has attended one of the Harvest presentations and it is only informational at the moment. Ms. Huff also mentioned on October 9th Dixon RCD will hold their board meeting which Harvest will attend to give their presentation and the Harvest representatives are available to present to the JPA on the 5th Wednesday January 29th but not January 22nd.

Guests are welcome to attend the DRCD meeting if they would like to hear from the Harvest project in October. The directors recommended cancelling the November and December JPA Meetings and moving the January meeting from the 22nd to 29th so that the Harvest representatives can give a presentation.

A motion was made by Director Triplett, seconded by Director Simonis, to cancel the regularly scheduled November, December and January JPA meetings and to hold a special JPA Meeting on January 29th. The motion passed as follows:

Ayes:	Bird, Schene, Jones, Simonis, Robben, Triplett, Negroni
Nays:	None
Abstain:	None
Absent:	Bei, Ernest, Crossley

8. Secretary's Report-

a. 092524 Secretary's Report- No discussion was had and no directors had any questions. See Secretary's Report for details.

9. Announcements


a. Please remember to keep the 4th Wednesday of each available should a JPA Board Meeting be called.

10. Adjournment

The Dixon Regional Watershed Joint Powers Authority Board meeting adjourned at the hour of 6:10 p.m.

Attest: 

Kelly Huff
Secretary



Steve Bird
Chairman