



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR JULY 10, 2024**

DIRECTORS

DAVID VIGUIE

SPENCER BEI

DANIEL JONES

ASSOCIATE DIRECTOR

JIM CAMPBELL

LEO SOUKERIS (VIRTUAL)

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

JOANNA YAC, OFFICE MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR

OTHER ATTENDEES

DAVID ELDRIDGE, LANDOWNER

1. **Call the Meeting to Order**

MEETING MINUTES

Director Viguie called the July 10, 2024, Board meeting to order at 1:10 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Bei, Jones

Absent: Schene, Harvey

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

There was no discussion on this item.

A motion was made by Director Bei, seconded by Director Jones, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Bei, Jones

Nays: None

Abstain: None

Absent: Schene, Harvey

4. Presentations - None

5. Comments from the Public - None

6. DRCD Consent Calendar

Note: Consent item 6d had a date update from the agenda sent out. A second motion was made to approve consent item 6c separately after further discussion.

- a. Approval of Minutes from the Board Meeting dated **June 12, 2024**
- b. Approval of Minutes from the Ditch Committee Meeting dated **June 24, 2024**
- c. DRCD- Approval of **Prior Year** Expenses from **June 13, 2024, to June 30, 2024**, and review of the 2023-2024 budget
- d. DRCD- Approval of **New Year** Expenses from **July 1, 2024, to July 10~~12~~, 2024**, and review of the 2024-2025 budget
- e. Office Management - Approval of **Prior Year** Expenses from **June 1 to June 30, 2024**, and review of the 2023 / 2024 Budget

MEETING MINUTES

- f. Dixon/Solano RCD Water Quality Coalition – Approval of **Prior Year Expenses from May 16, 2024, to June 30, 2024**, and review of the 2023 / 2024 Budget

A motion was made by Director Bei, seconded by Director Jones, to approve the Consent Calendar items 6a-6f, except 6c Prior Year Financial Report. The motion passed as follows:

Yeas: Viguie, Bei, Jones

Nays: None

Abstain: None

Absent: Schene, Harvey

Ms. Huff reported that consent calendar item 6c had some updates that she wanted to bring to the board's attention. Row 6 (Ditch Fees) and Row 10 (Grant Revenue) were highlighted because deposits were made after June 30th. In addition, Row 77 and 78 Engineering and Legal Services were also highlighted due to the actual expenses collectively being \$6,708.03 higher than expected, based on work performed in June on the recent drainage issues with the City of Dixon. This was offset by the ending net position being \$56,615 higher than anticipated due to additional income and less expenses than anticipated (see detail in item 6c).

A motion was made by Director Jones, seconded by Director Bei, to approve the Consent Calendar item 6c. The motion passed as follows:

Yeas: Viguie, Bei, Jones

Nays: None

Abstain: None

Absent: Schene, Harvey

7. Natural Resources Conservation Service (NRCS) Report –

Ms. Teri Knight was not able to attend the board meeting due to other meeting obligations but left Ms. McKeen with highlights from the Local Work Group as her update. Just a handful of growers showed up to the meeting: 3 in person and 1 virtual via zoom. Some high priority practices that were mentioned were cover crop, tillage, and mulching. Ms. Knight would like to know recommendations for conservation concerns from the

MEETING MINUTES

board members and if those could be given to Martha who would pass along the information. A grower mentioned groundwater concerns and whereas another brought up their concern with tomato broomrape.

Another thing that was talked about was the time of the year for the next local work group based on the attendance of this one. Ms. McKeen mentioned perhaps January or February which the board agreed would be a more probable time.

8. Old Business – None

9. New Business-

- a. DRCD 2024-2025 Ditch Maintenance – Consider Approval of Ditch Committee Recommendations & Action Plan for July 13th to August 2nd **(ACTION)**

Ms. Huff mentioned DRCD only received one proposal for the RFP from Rico Ielmorini. Director Viguie recommended accepting the bid. Associate Director Campbell asked how his numbers compare to others from the RFP from last year. Ms. Huff responded that his numbers were lower than last year's. With no other discussion the board agreed with the Ditch Committee's recommendation to give Rico the year contract, agreed with the Ditch Committee's maintenance plan and had no concerns on the Action Plan set in place during Ms. Huff's vacation.

A motion was made by Director Bei, seconded by Director Viguie, to approve the DC recommendations for 2024-2025 Ditch Maintenance and Action Plan for July 13th to August 2nd. The motion passed as follows:

Yeas: Viguie, Bei, Jones

Nays: None

Abstain: None

Absent: Schene, Harvey

- b. Regional Drainage Update – Receive staff update and provide direction regarding further Dixon RCD input **(ACTION)**

MEETING MINUTES

Ms. Huff mentioned that The Campus/Dixon 257 – NEQ – Draft Environmental Impact Report (EIR) Comments were sent 7/9/24. The letter identified the primary concern being the potential impacts from the plan to re-route water that originates offsite. Apart from that Patrick Ho from MBK Engineers is continuing his work reviewing the West Yost model but still has questions on how flood storage was calculated. His review should be complete with enough time to bring the results to the August 21st Board Meeting. Director Bei mentioned that at the JPA meeting he had brought up to the City the idea of a Hold Harmless agreement based on the City's short timeline. Ms. Huff is working with Andrea Clark from Downey Brand on drafting language for a Hold Harmless or equivalent agreement. The intent will be to formalize Dixon RCD's concerns with the City's proposed projects if they decide to move forward without our support. Ms. Huff asked if the board had any input or changes they wanted to make to the language. The Board did not have any changes to document and agreed to move forward with and send it to attorney Adhrea Clark at Downey Brand.

A motion was made by Director Bei, seconded by Director Jones, to approve moving forward with the Hold Harmless Language being sent to the attorney. The motion passed as follows:

Yeas: Viguie, Bei, Jones
Nays: None
Abstain: None
Absent: Schene, Harvey

10. DRCD Staff Reports:

a. **District Manager's Report-** Ms. Huff reminded the Board that the August Meeting got pushed to the 3rd Wednesday of the Month. And the September Meeting has been canceled, a financial meeting will be held in place to approve expenses and regular board meetings shall resume in October. Lastly, she wanted to remind the board that her vacation is July 13th through August 2nd. See District Manager's Report for more details.

b. **Water Quality Coalition Update-** None

MEETING MINUTES

11. **Director's Report –None**

12. **Communications – None**

13. **Upcoming Events –None**

14. **Announcements –**

A Reminder that the next board meeting was rescheduled to be August 21, 2024 (3rd Wednesday) at 12:00pm. The September Board Meeting has been canceled.

15. **Adjourn Meeting**

A motion was made by Director Bei, seconded by Director Jones, to close the meeting. The motion passed as follows:

Yeas: Viguie, Bei, Jones

Nays: None

Abstain: None

Absent: Schene, Harvey

The Dixon RCD Board meeting adjourned at the hour of 2:04 p.m.



Kelly Huff, District Manager

Dixon Resource Conservation District