



**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR DECEMBER 17, 2024**

DIRECTORS

DAVID VIGUIE
SPENCER BEI
DANIEL JONES
ALEXIS HARVEY

ASSOCIATE DIRECTORS

JIM CAMPBELL

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER
JOANNA YAC, OFFICE MANAGER

OTHER ATTENDEES

DAVID ELDRIDGE, LANDOWNER

1. Call the Meeting to Order

Director Viguie called the December 17, 2024, Special Board meeting to order at 12:16 p.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

MEETING MINUTES

Roll call was taken:

Present: Viguie, Jones, Bei, Harvey

Absent: Schene

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

A motion was made by Director Jones, seconded by Director Bei, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Jones, Bei, Harvey

Nays: None

Abstain: None

Absent: Schene

4. Presentations – None

5. Comments from the Public - None

6. DRCD Consent Calendar

a. Approval of Minutes from the Board Meeting dated **November 13, 2024**

b. DRCD- Approval of Expenses from **November 14, 2024, to December 17, 2024**, and review of the 2024-2025 budget

c. Office Management - Approval of Expenses from **November 1 to November 30, 2024**, and review of the 2024 / 2025 Budget

d. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **October 10, 2024, to December 17, 2024**, and review of the 2024-2025 budget

A motion was made by Director Jones, seconded by Director Harvey, to approve the Consent Calendar items 6a-6d. The motion passed as follows:

Yeas: Viguie, Jones, Bei, Harvey

Nays: None

Abstain: None

Absent: Schene

MEETING MINUTES

7. Natural Resources Conservation Service (NRCS) Report – None

8. Old Business –

a. Re-consider January Board Meeting Schedule (ACTION**)**

Ms. Huff mentioned that Cooperative Extension will be holding their processing tomato meeting the day of our rescheduled January meeting Tuesday 1/14. Most of our board will be in attendance leaving us with quorum issues. Ms. Huff explained perhaps the board would consider changing the meeting to Wednesday 1/15 at 12p.m. That date worked for all the board except Director Harvey would just have to leave quickly after due to another prior scheduled meeting. Director Viguie mentioned changing the meeting to 11a.m. instead of 12p.m. The board agreed on the time change.

A motion was made by Director Viguie, seconded by Director Bei, to amend the January meeting time from 12p.m. to 11a.m. The motion passed as follows:

Yeas: Viguie, Jones, Bei, Harvey

Nays: None

Abstain: None

Absent: Schene

In addition to agreeing on the time change they agreed on rescheduling the January Meeting from Tuesday 1/14 to Wednesday 1/15.

A motion was made by Director Viguie, seconded by Director Harvey, to approve the change of our Re-scheduled Meeting from Tuesday, January 14th to Wednesday, January 15th. The motion passed as follows:

Yeas: Viguie, Jones, Bei, Harvey

Nays: None

Abstain: None

Absent: Schene

MEETING MINUTES

9. New Business-

- a. Regional Drainage – Receive staff update and provide direction
(ACTION)

Ms. Huff stated that the Final Technical Memo from MBK was received on November 18th and was provided to West Yost, City of Dixon and SCWA staff members. She also mentioned the Dixon Innovation Center (Buzz Oates) project is moving forward with 100% retention basin until a regional solution is available. The drainage plan was reviewed by MBK. Dixon RCD's comment letter reiterated that the regional solution that has been proposed in the Campus Plan (Dixon 257) Project has not been agreed to by the District.

Ms. Huff also mentioned that she met with Alex Rabidoux and Gustavo Cruz from SCWA to talk about multibenefit projects in the Upper Tremont 3 and Tremont 1 Watersheds. In addition at a recent "Wheeling Workshop" SCWA staff, consultants and Putah Creek pumpers discussed the potential to utilize Tremont 1 east of Old Davis Road as conveyance for irrigation water that is "wheeled" through Yolo Flood Control & Water Conservation District and/or Mace Ranch Irrigation System, with the potential to make improvements to the drainage system. The board had questions on how this concept would work and would like to have a better understanding. Director Viguie mentioned if our system is going to be used as a conveyance, we should be at the front end of this conversation. Ms. Huff said she would reach out to SCWA and bring it back for a committee or 2 by 2 meeting discussion.

Lastly, Kelly explained with Kevin from Solano RCD and Jay from SCWA's help they were able to install a flow measuring device in the outlet side of the culvert through the railroad at the north end of T3. She displayed the website, through SCWA, which tracks the flow measurements and explained that calibration is still needed. The board thought this was great and requested an additional measuring device(s) be installed for T3 in different locations. The board discussed different sites where it might be best for flow monitoring. Before deciding if one or two devices should be put in, the locations need to be talked over with Jay from SCWA and ask for permission from Campbell soup.

MEETING MINUTES

A motion was made by Director Bei, seconded by Director Viguie, to contact SCWA about Tremont 1 plans and get more measuring devices in at Tremont 3. The motion passed as follows:

Yeas: Viguie, Jones, Bei, Harvey
Nays: None
Abstain: None
Absent: Schene

10. DRCD Staff Reports:

a. **District Manager's Report-** Ms. Huff mentioned that she and Justin Noutary will be reviewing the current 1989 agreement with RD2068 and discuss potential updates. The board all agreed this is a great idea. Ms. Huff also mentioned to the board that she wants to plan a Ditch and Executive Committee Meeting soon. See District Manager's Report for more details.

b. **Water Quality Coalition Update-** Ms. McKeen was not able to attend due to illness. See Update Report for more details.

11. Director's Report –None

12. Communications – None

13. Upcoming Events –None

14. Announcements –

The next Dixon RCD Board Meeting is Re-Scheduled to Wednesday January 15, 2025 at 11:00 a.m.

15. Adjourn Meeting

A motion was made by Director Jones, seconded by Director Bei, to close the meeting. The motion passed as follows:

Yeas: Viguie, Jones, Bei, Harvey
Nays: None

MEETING MINUTES

Abstain: None

Absent: Schene

The Dixon RCD Board meeting adjourned at the hour of 1:25 p.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**