

**DIXON RESOURCE CONSERVATION DISTRICT (DRCD)
MINUTES FOR JANUARY 15, 2025**

DIRECTORS

DAVID VIGUIE

ERIC SCHENE

ALEXIS HARVEY

ASSOCIATE DIRECTORS

JIM CAMPBELL

DIXON RCD STAFF

KELLY HUFF, DISTRICT MANAGER

MARTHA MCKEEN, PROGRAM COORDINATOR

JOANNA YAC, OFFICE MANAGER

OTHER ATTENDEES

DAVID ELDRIDGE, LANDOWNER

RICK MARTINEZ, LANDOWNER

1. **Call the Meeting to Order**

MEETING MINUTES

Director Viguie called the January 15, 2025, Special Board meeting to order at 11:01 a.m. at 1170 North Lincoln Street, Dixon, CA for DRCD staff and Board Members.

Roll call was taken:

Present: Viguie, Schene, Harvey

Absent: Jones, Bei

2. Establish a Quorum

A quorum was established.

3. Approve the Agenda

A motion was made by Director Schene, seconded by Director Harvey, to approve the agenda. The motion passed as follows:

Yeas: Viguie, Schene, Harvey

Nays: None

Abstain: None

Absent: Jones, Bei

4. Presentations – None

5. Comments from the Public - None

6. DRCD Consent Calendar

- a. Approval of Minutes from the Board Meeting dated **December 17, 2024**
- b. Approval of Minutes from the Ad Hoc Executive Committee Meeting dated **January 06, 2025**
- c. DRCD- Approval of Expenses from **December 18, 2024, to January 15, 2025**, and review of the 2024-2025 budget
- d. Office Management - Approval of Expenses from **December 1 to December 31, 2024**, and review of the 2024 / 2025 Budget
- e. Dixon/Solano RCD Water Quality Coalition – Approval of Expenses from **December 18, 2024, to January 15, 2025**, and review of the 2024-2025 budget

A motion was made by Director Harvey, seconded by Director Schene, to approve the Consent Calendar items 6a-6e. The motion passed as follows:

Yeas: Viguie, Schene, Harvey

MEETING MINUTES

Nays: None
Abstain: None
Absent: Jones, Bei

7. Natural Resources Conservation Service (NRCS) Report –

Acting NRCS District Conservationist, Mikhael Kazzi sent over an update for NRCS via email:

- We are diligently working on planning and ranking 15-20 applications for a wide variety of conservation practices, the majority being tractor replacement, irrigation improvement, whole orchard recycling, hedgerows, cover crop and nutrient management.
- We have an upcoming joint training with FSA to improve our efficiency and processes.
- Virtual Fencing is a newly developed practice that we are excited to learn more about and share with our ranching community.
- The deadline for Conservation Stewardship Program applications is April 15, 2025
- I will be serving as Acting District Conservationist until April 30, 2025

8. Old Business – None

9. New Business-

- a. Consider Executive Committee Recommendations for Prioritization of Staff Time and Resources (**ACTION**)

The Executive Committee met and had recommendations for prioritizations of staff time and resource that are as follows:

1. At this point in time there does not seem to be a viable option for restructuring that would not lessen services to our ditch members, so we should focus on continuing to provide low-cost / effective drainage & conservation services into the future.

MEETING MINUTES

2. To continue to provide low cost / effective drainage services, the District needs to:
 - a. Conduct a drainage fee rate study
 - b. Review and update agreements (in priority order) with:
 - i. Reclamation District 2068
 - ii. Solano Irrigation District
 - iii. Maine Prairie Water District
 - iv. City of Dixon

The board agreed with the Executive Committees recommendations as well.

Ms. Huff reported that there is no immediate option for restructuring the District therefore moving forward with a rate study to be able to continue to serve our members with the lowest rate possible seems to be the best move right now. In addition to this, the District needs to on review our agreements with other agencies. The directors agreed that this should be the District's priority over the next 12 months.

As far as a rate study goes our last one was started in March of 2015 and went into effect December of 2017. Director Viguie mentioned we should draft something up regarding these decisions to notify the members.

A motion was made by Director Schene, seconded by Director Harvey, to approve the Executive Committee Recommendations. The motion passed as follows:

Yeas: Viguie, Schene, Harvey

Nays: None

Abstain: None

Absent: Jones, Bei

- b. Regional Drainage – Receive Staff Update, Provide Direction
(ACTION)

Note: No action was taken on this agenda item.

Ms. Huff explained there isn't any new information since the last board meeting and that she asked for more information on the Harvest and Dixon 257 project from the City of Dixon for the JPA meeting.

MEETING MINUTES

Ms. Huff also mentioned that Dixon RCD Directors were invited to join Solano County's Sustainable Ag Land Initiative Committees. Currently Director Viguie is on the Ag Committee and Director Schene offered to join this one as well. For the Land Use & Infrastructure committee Director Bei was asked to join this committee, but he is hopeful that others can cover it. The directors gave suggestions for additional individuals for the committees. Ms. Huff will forward to Ed King, Solano County Ag Commissioner.

c. Elections of Board Officers – President, Vice-President, Secretary and Treasurer (ACTION)

The board voted to re-elect the current Board Officers. The current standing President is David Viguie and Spencer Bei as Vice-President, and Kelly Huff as Secretary. The present Board officers were willing and wanting to stay in their current positions.

In addition, the board members continued with Solano County as Treasurer.

A motion was made by Director Viguie, seconded by Director Harvey, to approve the re-election of officers. The motion passed as follows:

Yeas: Viguie, Schene, Harvey

Nays: None

Abstain: None

Absent: Jones, Bei

d. Committee Appointments (ACTION)

Director Viguie mentioned looking through the director assignments and tried to distribute load evenly and his assignments/changes are as follows:

Personnel Committee: Remove Director Bei add Director Harvey

Dixon/Solano RCD WQC: Remove Director Schene add Director Harvey

SCWA Flood Control Advisory Committee: add Director Harvey as an alternate

The remaining board members were okay with the changes and continuing in their existing positions.

MEETING MINUTES

A motion was made by Director Schene, seconded by Director Harvey, to approve the Committee Appointments. The motion passed as follows:

Yeas: Viguie, Schene, Harvey
Nays: None
Abstain: None
Absent: Jones, Bei

10. **DRCD Staff Reports:**

a. **District Manager's Report-** Ms. Huff mentioned Lateral 1 the southern portion will be cleaned into next week. Landowner Dave Woody reached out was met out there with Ms. Huff and others to come up with a solution. Ms. Huff wanted to inform the board that the Farm Tour with the Regional Board is scheduled for February 4th and they would be meeting out at Landowner Rick Martinez's facilities. Another reminder that farm reporting is due February 15th and the groundwater workshop is January 30th. See District Manager's Report for more details.

b. **Water Quality Coalition Update-** None

11. **Director's Report –None**

12. **Communications – None**

13. **Upcoming Events –None**

14. **Announcements –**

The next Dixon RCD Board Meeting is Wednesday February 12, 2025 at 12:00 p.m.

15. **Adjourn Meeting**

A motion was made by Director Schene, seconded by Director Harvey, to close the meeting. The motion passed as follows:

MEETING MINUTES

Yeas: Viguie, Schene, Harvey
Nays: None
Abstain: None
Absent: Jones, Bei

The Dixon RCD Board meeting adjourned at the hour of 11:55 a.m.



**Kelly Huff, District Manager
Dixon Resource Conservation District**